

## Guideline for submitting a paper to EPJAP

### Good scientific practice in publishing

EPJ Applied Physics is committed to safeguarding good scientific practice in publishing at all levels. It is understood that **every author listed as co-author of a paper submitted to EPJ Applied Physics has reviewed the final draft of the full manuscript and endorses his/her responsibility for the entire work**. If submitted by a corresponding author it is understood that he/she can provide evidence that the final version of the manuscript as submitted to the journal has been shown to all authors listed at the beginning of the article.

It is understood that a paper submitted to EPJ Applied Physics **is not simultaneously under consideration by a different journal** (even within the EPJ range of journals).

Should a paper turn out to have been submitted to other journals concurrently, this paper will be rejected categorically and immediately, and the editorial office(s) of the other journal(s) will be informed about this case. Further the management of the home institution of the authors concerned may be informed as well. The authors concerned will not be allowed to publish in the journal concerned for two years.

**EPJAP has a strict policy regarding plagiarism and Crosscheck is used for detection of such cases.**

### Authors list

- **The list of co-authors should in principle remain unchanged from submission to final decision.** However it is acceptable to add to the list the names of new co-authors who contributed to the revisions **provided their contribution is clearly explained and justified.**
- A mandatory **written agreement is required** from authors whose names have been deleted from the revised version.
- When submitting an article, it is very important to indicate, in full, both the first and last names of all authors in order to record your article safely and avoid errors.

### Language

Only articles written in **English** are accepted for submission. The language **must be sufficiently clear** to allow for the effortless understanding of the scientific content, otherwise the manuscript will not be considered further by the editorial board.

Language polishing of an already accepted paper is provided by the journal as part of its basic services.

### Evaluation in the first instance

The work described in the manuscript should be **original**. The manuscript should represent a **significant step forward**, and not just a minor improvement on earlier work.

The editors in chief reserve the right to decide whether or not a new submission should be sent to the referees. They can also reject a manuscript which does not meet the publication criteria (poor quality of presentation, inappropriate subject matter or content errors). The paper should be:

- basically correct and sound;
- a significant advance, and not just a minor improvement on earlier work;
- accessible to the general readership of the journal.

### Peer review

- The editor usually collects two independent reports. However in the case of a clear cut final decision, the editor is allowed to reject or to accept the manuscript on the basis of a single report.
- In the case where the referees cannot agree, an independent expert is asked to act as an adjudicator for your paper.

### Deadline for revision

Note that your revised version should be received within **2 months** from the editorial decision and that resubmission after that date will be dealt with as a new manuscript. However, should the revisions require more time, it is possible to request an extended deadline from the editorial office.

### Comments

EPJ Applied Physics accepts comments on previous publications that may disagree with or bring new insight to published material. The authors are invited to reply to the comment, in which case, the editor may decide to consult an independent referee on both the comment and its related reply. After refereeing, both the comment and the authors' reply may be published in the same issue. However, the editor reserves the right to publish only the comment. Please note that the editor will consider only one reply.

### Withdrawal of a paper

Papers can be withdrawn from EPJ Applied Physics after submission provided that the authors **send a letter of explanation giving the reasons of the withdrawal**. After the withdrawal, the article file is closed immediately and the authors' letter of explanation is sent to the referees. Please note it is against EPJ Applied Physics editorial policy and ethical standards in publishing to submit elsewhere a version of your paper which has been improved based on the recommendations of our referees.

### Appeals

Appeal can be considered in the event of a disagreement with the final editorial decision **provided that there are grounds for complaint**. The editor reserves the right to accept or reject the appeal for consideration. Please note that EPJ Applied Physics will consider only one appeal.